

SIOUX EMPIRE PRIDE SPORTS ASSOCIATION (SEPSA)

December 16th, 2023: MEETING AGENDA

January 2024 : NEXT MEETING

Website: www.siouxempirepsa.org

Registration: www.siouxempirepsa.leageapps.com

Email: info

Google Drive: admin

Call to Order/Roll Call

First: Robbie

Second: Jacob

Administration:

President - Robert Burandt - X

Vice President - Behai Nguyen - O

Director Of Business Management - Chase Burandt - X

Secretary - Open Position -

Treasurer - Mariah Johnson - X

Committee Members

Recruitment -Open Position-

Communications - Open Position -

Sponsorship - Christopher Sorenson - X

Marketing - Jacob Grimes - X

Community Outreach Coordinator- Deandra Ruff- X

Bowling Commissioner - Rand Peterson - proxy Chris Sorenson

Softball Commissioner - Michael Blegen - O

Kickball Commissioner - Beha Nguyen - O

Volleyball Commissioner - Open Position-

Jerry Fischer

Carri Weddell

Prior meeting minutes approval

Chris

Jacob

Overview

2024 Goal setting

 President section

2024 Budget Review and Approval

 Treasurer section

Team Managers/Proxies/Others:

Bowling: Rand Peterson

- Balls of Thunder have been using an ineligible/unregistered player during the Fall Bowling season 2023.
 - Free Agent has registered and is approved to continue the season with Balls of Thunder
- Awards have been picked up for both the Fall and Winter league
- Manager meeting 12/17/2023 before the start of the tournament

- 50/50 raffle 12/17/2023

Softball: Michael Blegen

- NAGAAA travel updates - airfare and hotel booked, will submit receipts to the treasurer
 - Winter Meeting - January 27th and 28th @ The Horseshoe Las Vegas Hotel
 - IPS Election/Candidates
 - 2023 Fines Due - will submit agenda item before the deadline (12/27) to waive "late" player addition fee" for first-time teams/leagues
 - Completed tournament application for SF Parks and Rec. Will still need to redo the regular season application with updated regular season dates.
 - Email sent out to last season's teams about 2024 NSC reduced price for out-of-state teams
- Reviewed 2024 budget reviewed and needs further review with the commissioner and board.

KickBall:

- Bahai and Michael Fitterer to connect to review
- Reviewed and approved the 2024 budget

Volleyball:

- Netbinders
 - \$285/team
 - May-Sept
 - Mon/Tues/Thurs Rec leagues
 - Thursday Rec-Silver Coed 6's (lowest skill level)
 - Feb registration deadline
 - Confirmation by email of a good environment for the LGBTQ+ team
- Appointed Cari Weddell as Volleyball liaison between Netbinders and SEPSA
- SEPSA will provide up to 2 teams with \$150.00 towards the team fee and offer up to \$250.00 per team for jerseys of their choosing but they must have the SEPSA logo on them.
 - Participants must register in league apps first
- Digz
 - Summer (May-Sept) and fall (Sept-Oct) leagues
 - \$180/team in fall, \$246/team in summer
 - Registration Feb/March close
 - Confirmation by email of a good environment for an LGBTQ+ team,
 - beer league most lax rules
 - Mon/Thurs Rec Leagues///Wed beer league

Sponsorship Committee Reports:

- Old Business:
- Jackie Krause- visited with her about quarterly, she thinks that would work
- Sioux Empire Classic private label beer from Remedy Brewing, waiting on the tournament date
- New Business:
- Kry-Style Art donated \$50 of proceeds from her last Art show
 - She has offered to promote SEPSA at her upcoming shows
 - She is willing to visit about creating a SEPSA-specific item, a portion of proceeds donated to SEPSA

- Visited with Lupulin Brewing about private-label beers, and sent info to Hanahan, she will visit with her managers
- Chris Sorenson final meeting as sponsorship director as he will be taking over his elected role as Vice President in January 2024.

Communication Committee Reports:

- Old Business:
- New Business:
 - Needs weekly Facebook bowling post
 - Volleyball post
 - Reviewed how to send a mass email via league apps
 - Work with commissioners if you want information emailed to members

Marketing Committee Reports:

- Old Business:
 - Winter Bowling has been posted
 - POS
 - Stripe (already using through league apps)
 - Treasurer to look further into this
- New Business:
 - Wristbands have been ordered and received
 - Go ahead with an order of 5000
 - Thank you cards and Holiday were ordered and received
 - Invoices were sent to Treasure
 - Marketing Budget
 - [NAGAAA 2024 Tournaments.pdf](#)

Recruitment Committee Reports:

- Old Business:
 - Chris Sorenson was set up with access to email, there was no Recruitment folder on Google Drive
- New Business:
 - Give away items for 2024 Pride events, looking for ideas, and can decide at the January meeting
 - Update print promotional materials for the 2024 season
 - Request \$1,500 for the 2024 Budget
 - Pride events discussion
 - Sioux Falls, Sioux City, Vermillion, Brookings, Marshall, MN, Watertown

Community Outreach Director Reports:

- Old Business:
- New Business:
 - Sunshine Fund requests (see below)
 - Request to have generic SEPSA cards made up for miscellaneous occasions for SEPSA members.
 - General "SEPSA" cards needed
 - Jacob will look at ordering 25
 - Chris will speak with Krystal about a more customized generic card
 - The membership survey has about 10% feedback thus far
 - Will present in the January meeting

President's Report :

- Old Business:
 - 2024 meeting schedule- see link in Secretary for Word doc with dates listed

- Move July from 6th to the 13th
 - 2024 goal setting
 - Switching from LLC to NP with SD Secretary of State
 - Bring bylaws to a law firm/ attain a law firm
 - Lawyer Dan Harmelink with Woods, Fuller Attorney
 - Recommended as they work with nonprofits
 - Chris and Robbie will set up an appointment and report
 - SEPSA Payment methods
 - VENMO Business
 - Change using? Add alternative payment methods
 - POS system may take over this method
 - Meet with Mariah and Jacob to go over options
 - Business Phone
 - Google Voice?
 - Internal communications
 - Google Chat
 - Registration options for members
 - League apps vs Tourney Machine/Sports Engine
 - Volleyball option for members
 - Changing from league to team-sponsored
 - Attending additional cities' Pride events
- New Business:
 - 2024 All-League Banquet Date/Venue
 - Review Dates for October 5, 26, 27, or 6th.
 - Washington Pavillion
 - The District
 - The Coliseum
 - Hilton Garden Inn
 - The Icon
 - Review Amended By-Laws
 - To approve during the January meeting
 - Finalize 2024 Goal Setting
 - See Above
 - Remaining Holiday cards
 - Adding Commissioners to the website
 - Will add a bio
 - Chase to reach out to the commissioner
 - Human Rights Campaign
 - Robbie to look into
 - ACLU
 - Jacob to look into
 - Pride Gala Table (see the motion)

Vice President's Report:

- Old Business:
- New Business:
 - Behai Nguyen appointed term ends 12/31/2023
 - Chris Sorenson's elected term begins 1/1/2023

Treasurer's Report:

- Old Business:
 - November financials emailed 12/3/2023
 - Created invoice & reimbursement template
 - Submitted annual report to SD Secretary of State
 - Need to put it on the calendar
- New Business:
 - 2024 Budget Review/Approval
 - SD EPath
 - Wasn't filed for 3rd quarter? Per an email from Behai, there were not any merch orders in the 3rd quarter that required payment of sales tax
 - \$10 penalty is owed for past due report
 - Reporting needs to be done if there is a merch order that will be made for sale
 - No merch orders in 4th quarter?
 - Will need to file the 4th quarter SD EPath
 - Need to put on the calendar to be filed quarterly
 - Need to get W-9s sent out by January 31st
 - Form 990-N needs to be filled out by May 15th, 2024
 - Need to put it on the calendar
 - Need to get Wells Fargo online banking set up for SEPSA account
 - Need to get Wells Fargo statements emailed to the treasurer's email
 - Need to order a checkbook?
 - Need to get access to Venmo account
 - Per Chris's email, I don't think QBO can put a payment link on the SEPSA website, but do have the ability to email a vendor a payment link and we can accept payment that way. 2.99% processing fee for cards & 1% processing fee for ACH.
 - POS system - look into options
 - Reimburse Jacob for wristband order & holiday card orders - already emailed receipts to Treasurer
 - Reimburse Chase for Behai gift card to Minerva's
 - Work with Cari to put out a volleyball email once Chase gets volleyball set up in LeagueApps
 - Work with Deandra & Chase to send out mass emails about the SEPSA pulse survey, winter bowling registration, and volleyball registration open.
 - Review SEPSA bylaws
 - Pay for the Pride Gala table

Director of Business Management Report:

- Old Business:
 - Later member is canceled after Dec 16th we will be moved to a free plan. The account will still be open but won't be charged.
 - Website Updates:
 - Added Gaylene Johnson to the recipient page.
 - Executive Officers Election Page Results someone updated.
 - Sunshine Fund on the website. <https://siouxempirepsa.org/about/sunshine-fund/>
 - Updated volunteer account to be outreach. Volunteer still works just set up as an alternate.
- New Business:
 - Submission of Resources page. Need to get added to the site.
 - Set up volleyball in league apps.
 - Get league commissioners on the website.

- Meet with Jacob about Canva.
- Bowling Email for Mariah, Cari, & Deandra
- Get meeting minutes on the website.

Secretary's Report:

- Old Business:
- New Business:
 - Jan 6th Board meeting set up at 11 am Downtown Library
 - Jan 20th Committee meeting set up at 11 am the Downtown Library

Motions:

Motion

To appoint Cari Weddell as the Volleyball Liaison.

First: Robert

Second: Deandra

Unanimous approval

Motion:

Present Kenna Burmeister with a card and a \$100 check for their recent life event

First: Deandra

Second: Chase

Unanimous approval

Motion:

SEPSA to purchase a table for the Pride Gala on January 18th, 2024 for \$425.00 and fees.

First: Robert

Second: Mariah

Unanimous approval

Adjournment:

First: Chase

Second: Deandra

Notes & Reminders:

Please submit additions and changes by Thursday before the meeting

Queen on the Scene pin concepts

Cari, Deandra, Jacob to work with Quinn

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