

**SIOUX EMPIRE PRIDE SPORTS ASSOCIATION (SEPSA)**

**Jan 16th, 2022: MEETING AGENDA**

**Feb 20th, 2022: NEXT MEETING**

Website: [www.siouxempirepsa.org](http://www.siouxempirepsa.org)

Email: info

Google Drive: admin

**Executive Officers:**

President - Robert Burandt -X

Vice President - Vacant

Business Management - Chase Burandt -X

Secretary - Vacant

Treasurer - Brandi Mitzel -X

**Directors:**

Recruitment - Damon Farah-X Via Zoom

Marketing - Vacant

Communications - Michael Blegen-O

Sponsorship - Chelle Cain-X

Community Outreach-Jordan Catlett-X

**Team Managers:**

**Proxies/Others:**

Patrick Brewer

Jacob Grimmes

Daniel Coursey

**Call to Order/Roll Call**

First:Chase

Second:Chelle

**Prior meeting minutes approval**

First:Chase

Second:Chelle

**Overview**

League updates

Director updates

Executive updates

**League Updates:**

**Roller Derby:** Chelle Cain

- Receipts for:
- \$584 for beer bust from Jan. 15th
- Dec. Donations from Venmo.

- Feb meet Crooks MN
- Robbie to attend 01/17/22 to
- Request to review breakdown of league funds vs association.
  - Chelle will submit league expenses for the fiscal year and present them during the Feb meeting.
  - Tabled for now any changes to the division of player fees but did educate that funds directed to General Fund are to be utilized for the betterment of the entire association and therein the leagues and participates as well. If a league needs funds above and beyond what they have then a request to SEPSA Executive members would need to be made.

**Bowling:** Micheal Blegen NOT PRESENT

- Bowling has begun with 14 teams = \$700 in registration fees. \$550 cash was given to Brandi on 1/9 at Eastway, \$100 in Venmo was sent to SEPSA Venmo account, \$50 check will be paid tonight at the bowling alley and will be given to Brandi asap.
- Submit receipts for:
  - End of season food \$983.01 - Brandi has a receipt
  - funds collected by Eastway Bowl \$1.00 per player x12 weeks x14 teams \$672 - that money was used to pay for end-of-season food, bowling financial spreadsheet is current
  - Did explain that league meetings need to be documented on standardized form across all leagues for ease of transition and streamlined.
  - I explained that debits and credits to SEPSA bowling do NOT match what is in the Bowling spreadsheet. Brandi Mitzel agreed. This will need to be clarified on or before the Feb meeting.
  - Robbie explained that the Venmo use fee come

**Softball:** Robert Burandt

- NAGAAA travel will book flights/hotels for the Winter meeting following this meeting
  - Travel (flight/hotel) will be reimbursed at a cap of \$1500.00
  - **ALL** other expenses during the trip will be at the expense of those attending.
- The budget needs for the 2022 season were reviewed.
  - The projected operation for 2022 has a deficit of \$8490.00.
    - Will make up the deficit by fundraising for the entire organization and requesting from SEPSA Executive committee
    - Possibly raising Team/Player fees (partly due to end of season banquet space)

**Fall Ball:**

- 2021 brought in \$324.23 funds forfeit per Bylaws back to SEPSA per 45-day rule.

**Cornhole:**

- Robbie will work with Todd Brooks to come up with league rules.
  - Set up an agreement between SEPSA and Club David.
  - Discuss benefits of league apps for participants

**Director's Reports:**

**Sponsorship: Chelle Cain**

- Old Business: S&R = Sponsorship & Recruitment  
Meeting recap and communication to Board to date and times of meetings

- New Business: Executive committee requested to be included in these meetings as well as meetings need to be documented on standardized form across all leagues and committees for ease of transition and streamlined

**Communication: Micheal Blegen** NOT PRESENT

- Old Business: KSFY interview went well
- New Business: Need to make more effort to separate roles within SEPSA.
  - When dealing with Bowling vs Association have more promotion of entire Association and leagues within.
  - Be up to date on the leagues within the organization by participating in meetings, conversations
  - We will work together on this as it is a struggle for a lot of us.

**Recruitment: Damon Farah**

- Old Business: S&R = Sponsorship & Recruitment Meeting recap and communication to Board to date and times of meetings
- New Business: New York Life grant work with Laura Hoiten who is the Director of United Way in Watertown.

**Community Outreach: Jordan Catlett**

- Old Business: Jordan talked in length about what this role entails and her frustration with not knowing what the role is.
  - Robbie educated that this role is new and that the by-laws will detail the role with more clarity
  - Potentially for requesting grant funds and writing proposals for funding.
  - Setting up volunteer opportunities for our association.
    - ie. Transformation Project of South Dakota, The banquet, etc.
- The team manager would then inform their participants of the opportunities as well as host them on our website on a newly created volunteer page. (more to come on that)
- New Business: Jordan Catlett will be included in the S&R subcommittee meetings to discuss sponsorship opportunities as mentioned above

**Marketing: VACANT POSITION**

- Old Business: Rick Lynch and John Zierk are both currently interested in this position
- New Business: John has been working on marketing projects since resigning from the position without the knowledge of the executive committee.
  - The executive committee will make final decisions on this open position during the Feb meeting.

**Questions/Comments:**

Sorenson Solutions donated food for Roller Derby's fundraiser without the knowledge or consent of the executive committee. Explained the need to include the executive committee in decisions like this. Chelle Cain does have their business card to send thank you's to.

**Executive Officer Reports:**

### **President: Robert Burandt**

- Old Business:
  - By-Laws review/updates
    - Revisions are due by the Feb meeting and will be voted on
    - Signatures due by the March meeting for the newly revised document
  - Per bylaws breakdown of expenses per league needed
    - Brandi Mitzel already has league specific funds spreadsheets and will continue to be the sole Treasure for all leagues in SEPSA
  - Spending needs to be approved by the board of directors
  - PO Box annual renewal 1/15, removed Jay Sikkila Charge went up to \$166.00
    - Receipt in Admin email Increase was USPS who sent supporting documentation
  - Motion: 2022 Admin schedule to follow Sioux Empire PSA-softball meetings  
1 pm (see below)
  -
- New Business:
  - 2022 Association goals/projects summary
    - strengthening what SEPSA has created by:
    - Promotion/outreach to the greater Sioux Falls area as our name suggests
    - Uniformed meeting agenda(s) across all sports leagues
    - Obtain NAGAAA membership for Sioux Empire PSA- Softball
    - Scrimmage or games for Sioux Empire PSA- Roller Derby
    - Expand & Explain membership rights to members including voting rights
    - Review/revise By-laws, Athletic codes.
  - 2022 website upgrade
  - 2022 web content update
  - Season sponsorship leads/commitments (Robbie to explain)
    - J&L Carpet Cleaning
    - Sioux Falls Pride
    - Service First Federal Credit Union
    - Sanford to request additional funds for 2022
      - Roller derby \$5000
      - Softball \$5000
        - Brandi and Chelle will work on submitting these requests PRIOR to the February meeting

### **Vice President:**

- Old Business:
  - Jimmy stepped down effective 01/01/2022
    - He will continue to help with bylaws finalization
      - To review, revise, and vote on by March 2022 meeting
    - He will continue in an advisory role if necessary
- New Business: Executive committee will work on removing accesses in the coming days/weeks
  - Bank/bank card
  - Google Drives/emails/passwords
  - Website: siouxempirepsa.org                      leagueapps.com
  - Facebook
    - Create NEW private committee/admin group
    - Remove Admin privileges from SEPSA Page

**Treasurer: Brandi Mitzel**

- Old Business: Receipts are completed. Left out Silver Star Car Wash for now. Unsure if they had donated to a team or the league. The file is in the Treasurer drive for review.
- New Business: Budget revised for review and discussion.

**Business Management: Chase Burandt**

- Old Business:
  - Site fees actually went down to \$37
- New Business:
  - Updating the website now, Chelle, Michael, and Robbie will need new logins

**Secretary: VACANT POSITION**

- Old Business: Open position
- New Business: Robbie and Chase took notes during the meeting.
  - Robbie will complete notes and email them to directors

**Motions:**

start following meetings at 1 pm until softball starts

First: Chase

Second: Robbie

Approved by: Robbie, Brandi, Chase, motion passes

Motion to raise softball team and player fees tabled for the February meeting.

**Adjournment:**

First: Robbie

Second: Brandi

**Notes & Reminders:**

Please submit additions and changes by Thursday prior to the meeting

**PO BOX**

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