

**SIOUX EMPIRE PRIDE SPORTS ASSOCIATION (SEPSA)**

**January 14th, 2023: MEETING AGENDA**

**February 18th, 2023: NEXT MEETING**

Website: [www.siouxempirepsa.org](http://www.siouxempirepsa.org)

Registration: [www.siouxempirepsa.leageapps.com](http://www.siouxempirepsa.leageapps.com)

Email: info

Google Drive: admin

**Call to Order/Roll Call**

First: Robbie

Second : Chris

**Administration:**

President - Robert Burandt -x

Vice President - Open -

Director Of Business Management - Chase Burandt -x

Secretary - Behai Nguyen -x

Treasurer - Brandi Mitzel -x

**Committee Members**

Recruitment - Damon Farah-O Proxy cancelled

Communications - Alice Hanmer -x

Sponsorship - Christopher Sorenson- x

Community Outreach Coordinator- Open -

**Prior meeting minutes approval**

December Board/Committee Meeting

First:Behai

Second: Robbie

December Emergency Meeting

First: Robbie

Second: Chase

**Overview**

- Meeting attendance and requirements
  - Should we add that a director would need to attend one meeting per quarter? Do they need to be in attendance for all meetings and if they won't be here, do they need to assign a proxy?
- Approving budgets for Sponsorship and Communications
  
- Did we dissolve the LLC? Questions due to business license application.
  - No we have not dissolved LLC
  - We will move forward with the business license as is.
- Rainbow Chorus of Sioux Falls- Beau McGregor-No show
  1. Rainbow Chorus of Sioux Falls is a new LBTQIA2S+ choir in town. We are in the early stages of forming our organization. Our mission is to build an inclusive community and advance LBTQIA2S+ activism through music.

2. We would love the opportunity to perform at some of your events this summer whether it would be singing the national anthem at a softball, having a concert at fan appreciation day, or performing at one of your banquets

### **Team Managers/Proxies/Others:**

Bowling: Chase Burandt and Rand Peterson

- Season Starts Jan 15 @ 2:00 pm and will end Mar 26th - Off Feb 26h for a tournament that Eastway hosts.
  - Start time is 2PM with warm ups for 10 mins and then games will begin after.
- 12 Teams - with 62 members.
  - Another team registered last night so the count is now 13.
- New Bowling Code of Conduct sent to all managers and will be voted on Jan 15th Managers Meeting.
- Team Fee - \$50 x 12 teams = \$600
- Will begin process getting SEPSA in IGBO
- Chase will be transitioning out as Lead Commissioner and Rand Peterson will transition into that position. Chase will then become assistant commissioner.

Softball: Robert Burandt

- NAGAAA travel updates
  - Hotels, gas, parking receipts will be submitted back to the treasurer
- Managers meeting update
  - Canaries 2022 funds need to be sent to qualifying teams
    - Game Changers has requested to deduct 2023 team fee of \$350 prior to sending check

Fall Ball: n/a

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Cornhole:

- Adding Jodi to Commissioner role /accounts

Volleyball: Nicole Malcom

### **Sponsorship Committee Reports:**

- Old Business: No updates about the Sioux Falls Canaries concession stands
  - Christmas/Holiday cards have been mailed out.
- New Business: Offer a \$250 sponsorship to Legacies, Never Give Up Coaching and Life Skills Group 81
  - Moving forward we need to create a process and procedure on how to get funds from SEPSA.
  - Create a request form for documentation and "paper trail"
- Clarity on what was decided about offering Rosey Palmer \$250 for each Drag Queen Bingo Event
  - **Robbie** will clarify with Preston Nordman
- Discussion- Remedy Brewing has the ability to make private label kegs for SEPSA. SEPSA can input on the style/flavor of beer, we can pick a name for keg. Not limited to using only at their location, it does take more, using a distributor, it can be used at other locations, such as Eastway Bowl, Club David
  - Do we want our name on a beer keg?
  - There is a possibility of making a profit off of it.
  - There would be a discount on keg
  - Having an event there is one thing but having our name on the keg is another

- We want to move away from this idea, and might revisit down the line.
- Where are we with sponsorship? Have forms been filled out and processed?
  - What are we offering? The same tiers that we have in place right now.
  - Chris has drafted the emails and needs to make final reviews before sending out email. No emails have been sent out yet.
  - Please reach out to Sebastian (First Interstate) and Jewish Center via Alice.

#### **Communication Committee Reports:**

- Old Business: Get to know the members of SEPSA posts: need more people to reach out to can I get a list of our members?
- New Business:
- Now that it is a New Year I need the information on Sponsors that we will have for this year or at least who we have right now so I can start giving shout outs on social media.
  - TV news: reach out to Dakota News/Living section, please spear head this.
  - Add communications to league apps messaging system
- Can I post about the Rainbow Choir looking for more members on our social media since it is not about collecting money just another way for the LGBTQ community to get involved?
  - Revisit how things are being presented or posted
  - Social media posts should be about our SEPSA members/teams/leagues
  - We are not an advertising company/site
  - Create a policy and procedure for what is allowed to be posted/request for post.
- Softball is coming up soon. I need pics from the last two seasons to use on social media platforms for announcing the season and to help create content for videos. so if anyone has live action shots too please send them to me.
  - **Robbie** needs to add and create photo/albums into SEPSA Drive for all directors and officers to utilize.
- I would like to get more info for cornhole on our social media as well. I would like to do a video of someone learning how to play if any of you are interested.

#### **Marketing Committee Reports:**

- Old Business:
- New Business:

#### **Recruitment Committee Reports:**

- Old Business:
  - Nate Reinders will be attending in my absence as my proxy)
    - Meeting with USD advisor Jan 2023 to review potential clubs to send flyers etc
    - Working with S&R committee on upcoming events
      - SR to design a cover for the Roller Derby logo on sepsa flyers (cover with a volleyball logo)
    - Deposit for Clash of Chili's is \$160 - need to submit to Brandi
      - S&R Budget - \$2000
        - Organizing events
          - Materials for events
          - Flyers etc (please include volleyball flyers)
          - Social media promotion
          - Overall products needed for an event (itemized)
    - Recruitment Budget - \$1000
      - Creating and printing flyers
      - Fundraiser promotional items (like a beer keg deposit)
      - Supporting other businesses to promote recruitment

- Damon needs to fill in the budget sheet for approval, you can follow the link.
- <https://docs.google.com/spreadsheets/d/10lJmMD2LoJ40L-TdyP2U1jqBW4vXy9-cddH2oaKmqPE/edit#gid=1697871646>

Damon from the Sioux Falls Sliders Request -

Sioux Falls Sliders Motion - would like to request the Sin City Classic Team fee to be reimbursed, this fee was already paid by the team. We would like to use the \$495 to support our players traveling with us.

Sioux Falls Sliders request – we are planning another fundraiser for the upcoming tournament, would SEPSA please share the event on their social media pages. (Denied due to previous conversation, we can do a story post)

Follow up from previous inquiry regarding donations to teams – reconsideration for donations to teams from businesses (sponsors). Notes taken from other leagues that are involved in NAGAAA is to allow sponsors to sponsor a team, in return the sponsor would like a receipt for tax reasons. If this were allowed, would SEPSA consider this while also applying a service fee to do so, perhaps 3% of the donation to said team. For example: sponsor writes \$400 check to SEPSA, then SEPSA would take \$12 out then give the remaining amount to the team. (Table this option until January Board Meeting)

- New Business:

**Community Outreach Reports:**

- Old Business:
- New Business:
  - Volunteered for St. Francis House, we did post about the event via FB.
  - Try to do one volunteer event once a quarter

**President's Report :**

- Old Business:
  - Bylaws ready for signature and upload to website
  - Review/explaining new banquet fee
  - 2022 Association goals/projects summary
    - Strengthening what SEPSA has created by:
      - Promotion/outreach to the greater Sioux Falls area as our name suggests
      - Uniformed meeting agenda(s) across all sports leagues
      - Obtain NAGAAA membership for Sioux Empire PSA- Softball
      - Scrimmage or games for Sioux Empire PSA- Roller Derby
      - Expand & Explain membership rights to members including voting rights
      - Review/revise By-laws, Athletic codes.
- New Business:
  - 2023 Association goals/projects summary
    - Strengthening what SEPSA has created by:
      - Promotion/outreach to the greater Sioux Falls area as our name suggests
      - Uniformed Athletic Codes across all sports leagues
      - Maintain NAGAAA membership for Sioux Empire PSA- Softball
      - Expand & Explain membership fee/ rights to members including voting rights
      - All league banquet, meeting of the membership, election, banquet, celebration.

- Obtain IGBO membership for bowling
- Additional Sport(s) Offering starting with Volleyball
  - Possibly recruit Rebecca Westra and Katie Hartigen to start a basketball league.
- Revamp Cornhole starting with leadership, registration, and athletic code
- Partner with other local athletic organizations e.g: Stampede, Skyforce, etc.
  - If our organization has more than 10 members, they will announce our organization over the intercom.

**Vice President's Report:**

- Old Business:
- New Business:

**Treasurer's Report:**

- Old Business: Reserved storage unit at U-Haul on West Ave beginning April 1, 2023. The information is below. We can cancel this at any time prior if we decide on something else. The price includes insurance that they require you to have while renting a unit from them.
  - How do we access the storage unit?
    - They will give us a fab that will get us into the building but then we provide our own lock.
    - Brandi will get more details and will email the president with information.

**Order Summary**

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**Reservation Details**

Reservation #: **725049-00110835**  
 Move-In Date: 4/1/2023  
 Storage Space Reserved: 6' x 8' x 10' Interior  
 Monthly Rent: \$89.95  
 Insurance: \$10.95

Need to edit, cancel or view your reservation details? [Manage Your Reservation](#)

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**Customer Service Office Information**  
*Sign Paperwork and Receive Access Code/Unit #*

Location: [U-Haul Moving & Storage of Sioux Falls](#)  
 Address: 923 W 11Th St, Sioux Falls, SD 57104  
 Phone #: (605) 231-4078  
 Office Hours: Mon-Thur: 7 am-7 pm  
 Fri: 7 am-8 pm  
 Sat: 7 am-7 pm  
 Sun: 9 am-5 pm

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**Self-Storage Facility Information**  
*Where Your Belongings Will Be Stored*

Location: [U-Haul Storage Of Sioux Falls](#)  
 Address: 201 S West Ave, Sioux Falls, SD 57104  
 Phone #: (605) 231-4078  
 Storage Access Hours: Mon-Sun: 24 hours

- Looked into filing status.
  - Found that we have a 990-N on file from 2020, but not 2021. Unable to do the 990-N E Postcard right now due to system maintenance. Will complete for 2021 before next meeting. Will complete 2022 when able to.
- Submitted application for a sales tax license with the State of South Dakota. We need to decide if we are going to stay registered as an LLC or dissolve and register as a corporation. If we stay an LLC, we can continue with the current application. If we decide to dissolve the LLC and become a corporation we would need to submit another application.
- New Business:

- Looking for the list of donors to send receipts to by the end of the month. I'm not sure where the most updated list is located
- Chris had brought this up to us previously, but do we want to revisit the idea of getting a laser printer for the organization rather than using personal printers?
- There is money in our General Funds that we can utilize. Let's talk about possibly getting office space.
  - Chris reaches out to Erica Billion for 8th and RR is a potential.
  - Robbie will reach out to Rachel Polan about details of office space. Pros/Cons
  - Behai, look up other potential office spaces.

### **Director of Business Management Report:**

- Old Business:
  - ~~Still need to get Jacob Grimes access to Google Drive. He will be taking over the marketing account.~~
  - Still need to create on/off boarding procedures.
  - Still working on updated Signatures for all of SEPSA to use.
  - Still need to connect with Alice on using the social posting tool.
- New Business:
  - All Executive Officers, Executive Committee, and League accounts have been created
    - Cornhole - still working with Commissioner (Jodi) to get set up.
  - Gave Nicole the rundown of how to use league apps.
  - **Chase** needs to go through league apps and delete roller derby teams.
  - **Chase** will need to add Alice to admin league apps and give her the rundown.

### **Secretary's Report:**

- Old Business:
  1. All 2021 and 2022 bowling minutes have been updated and uploaded to a new folder: Bowling 2021/2022 Meeting Minutes Ready for Website.
  2. All 2023 Meeting Agendas have been created and can be found in the 2023 Committee and Admin Meeting Minutes folder.
  3. January and February committee and board meeting rooms have been booked. Events pages have been created for SEPSA Leadership on Facebook. Have Alice create the FB event for the public on SEPSA page.
  4. Email was sent out with pricing for business cards and banners. Only got a reply from the President. Further input?
  5. Swag and giveaways, I did some pricing out for items on 2 different sites. One was Vista print and the other was 4imprint. Image and pricing can be accessed via the 2022 Committee and Admin Meeting folder. Personally, I don't think that we need to order from just one site. I believe ordering from both sites will be beneficial to us.
  6. S&R committee needs to put out all events one month prior so that the Secretary can update the calendar.
  7. Beckah Westra's Basketball Program, possibly youth league. (Table for next month's meeting, ask Beckah to come to it)
- New Business:
  1. Vice President nominations? Are there any? What does the time investment look like?
    - a. No nominations
    - b. 15-20 hours per week
  2. What is my role's impact? What more can I do?

3. Order business cards? Marketing products?
  - a. Hold off on marketing products for right now.
  - b. Now that we are getting a printer, we can just buy stock paper to print our own card.
    - i. Small batch 25-50 cards for President, Sponsorship, Recruitment and Communications
    - ii. Title, Email, P.O. Box and Logo
    - iii. Email proof before ordering
4. As far as the S&R committee is concerned, I have not received any update on what products are needed for their events. I also have not received any emails about sponsorships or where we stand with acquiring them. I would like to discuss why there is a delay and little communication between board members.
5. I have added potential events from the S&R committee dates to the SEPSA calendar. Are the fundraisers strictly for SEPSA? Are these the drag bingo ideas?
  - Go back in and add the correct dates and meetings.
6. I potentially found a collegiate softball player that would be willing to umpire for us. Her name is Lindsey Mossman. I will stay in contact with her to see if there are more friends that play with her that are willing to umpire.
7. Where are we with a SEPSA resources page?
8. Inclusivity-are we doing enough as an organization to include the trans community? Disabled community? How do we respond to internal discrimination from within the community?
  - a. Try to avoid bar scenes, try doing events without alcohol.

**Motions:**

Motion is to move \$300 from General Funds into the Communications budget.

First: Chris

Second: Behai

Unanimous Yes

Motion to approve 2023 Bylaws as amended

First: Behai

Second: Alice

Unanimous Yes

**Adjournment:**

First:Chris

Second: Robbie

**Notes & Reminders:**

Please submit additions and changes by Thursday prior to the meeting

SIOUX FALLS, SD 57109

**MAILING ADDRESS**

2501 S LOUISE AVE 88657  
SIOUX FALLS, SD 57109